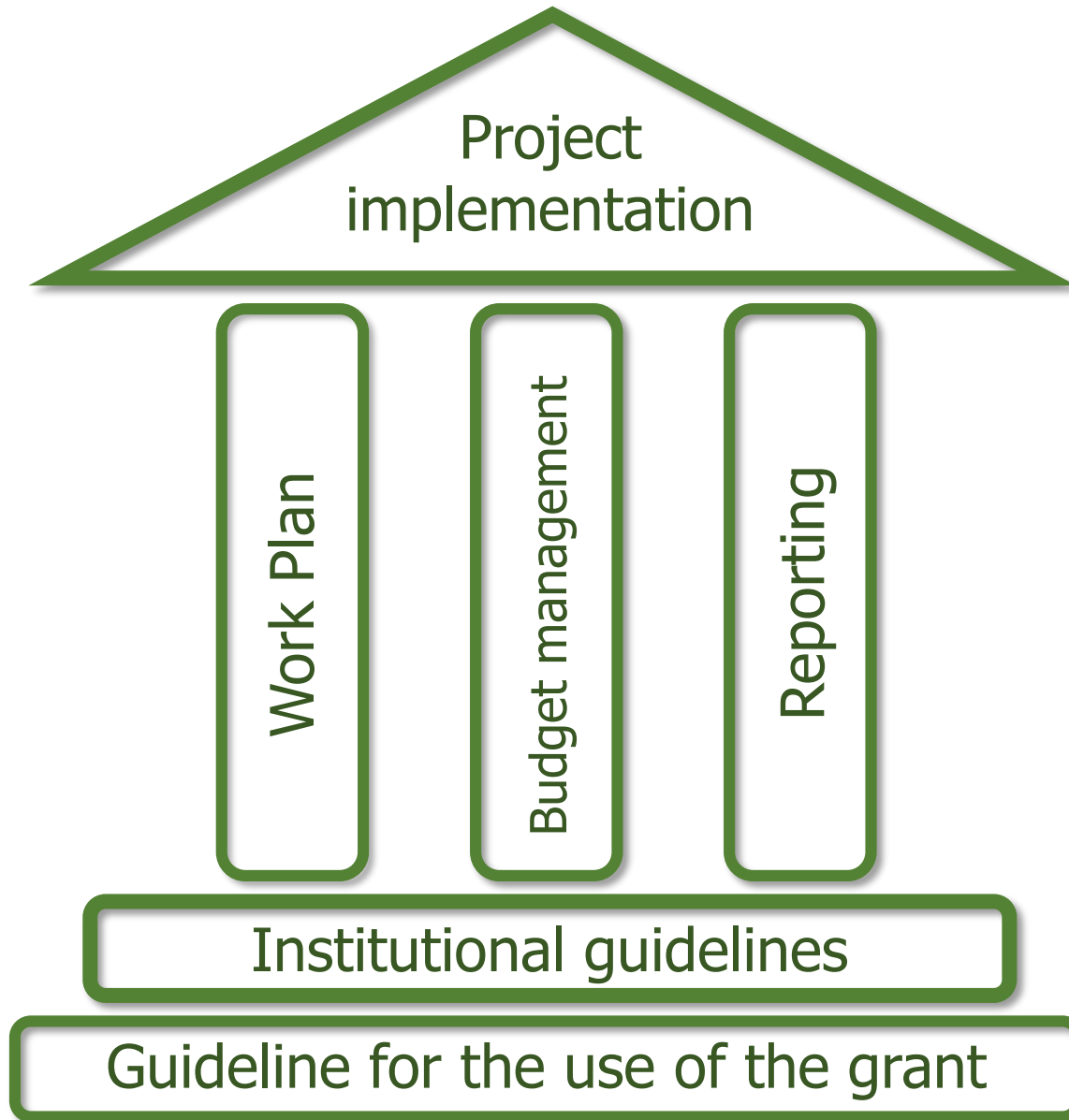




Capacity Building Reporting

National Erasmus+ Office Israel
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Criteria for Assessment

Impact and
dissemination

20 points

Quality of the
project team and
the cooperation
arrangements

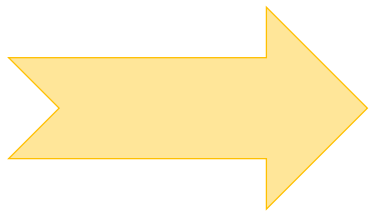
20 points

Quality of the
project
implementation

30 points

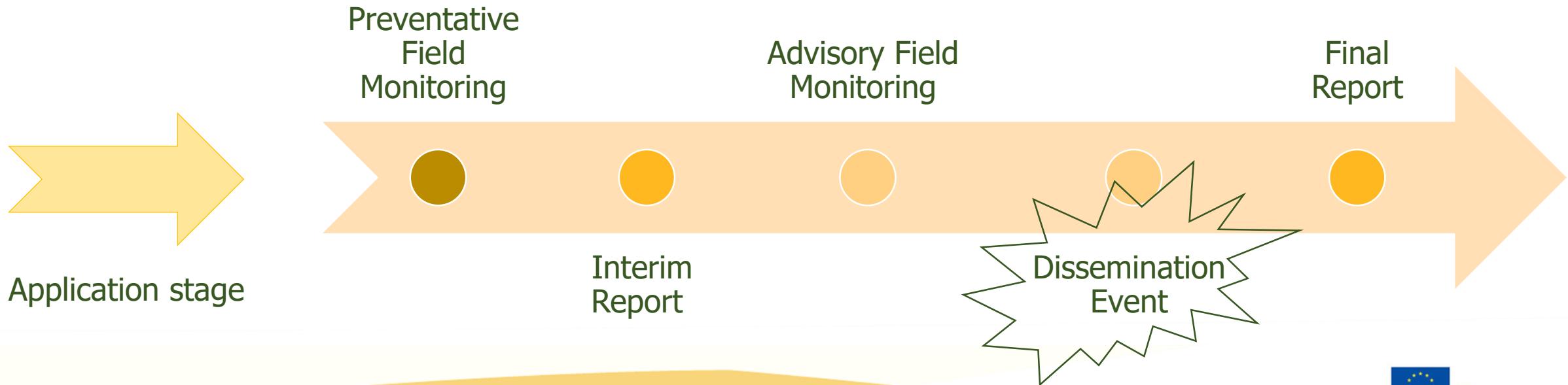
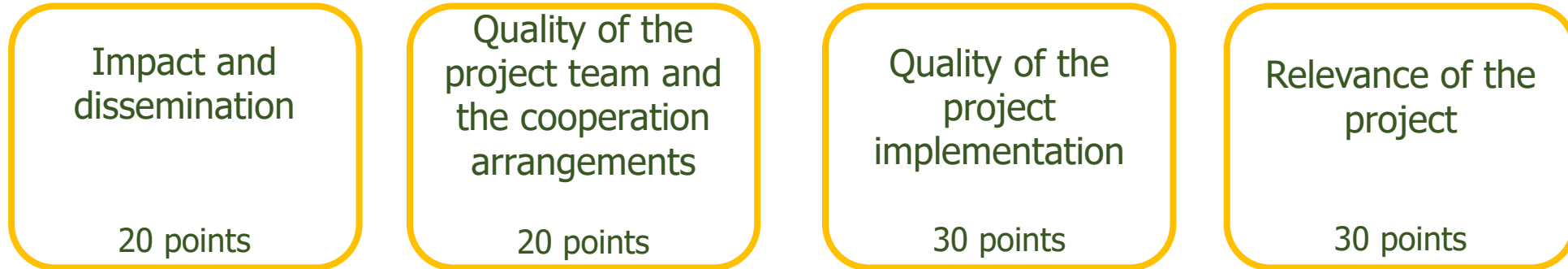
Relevance of the
project

30 points

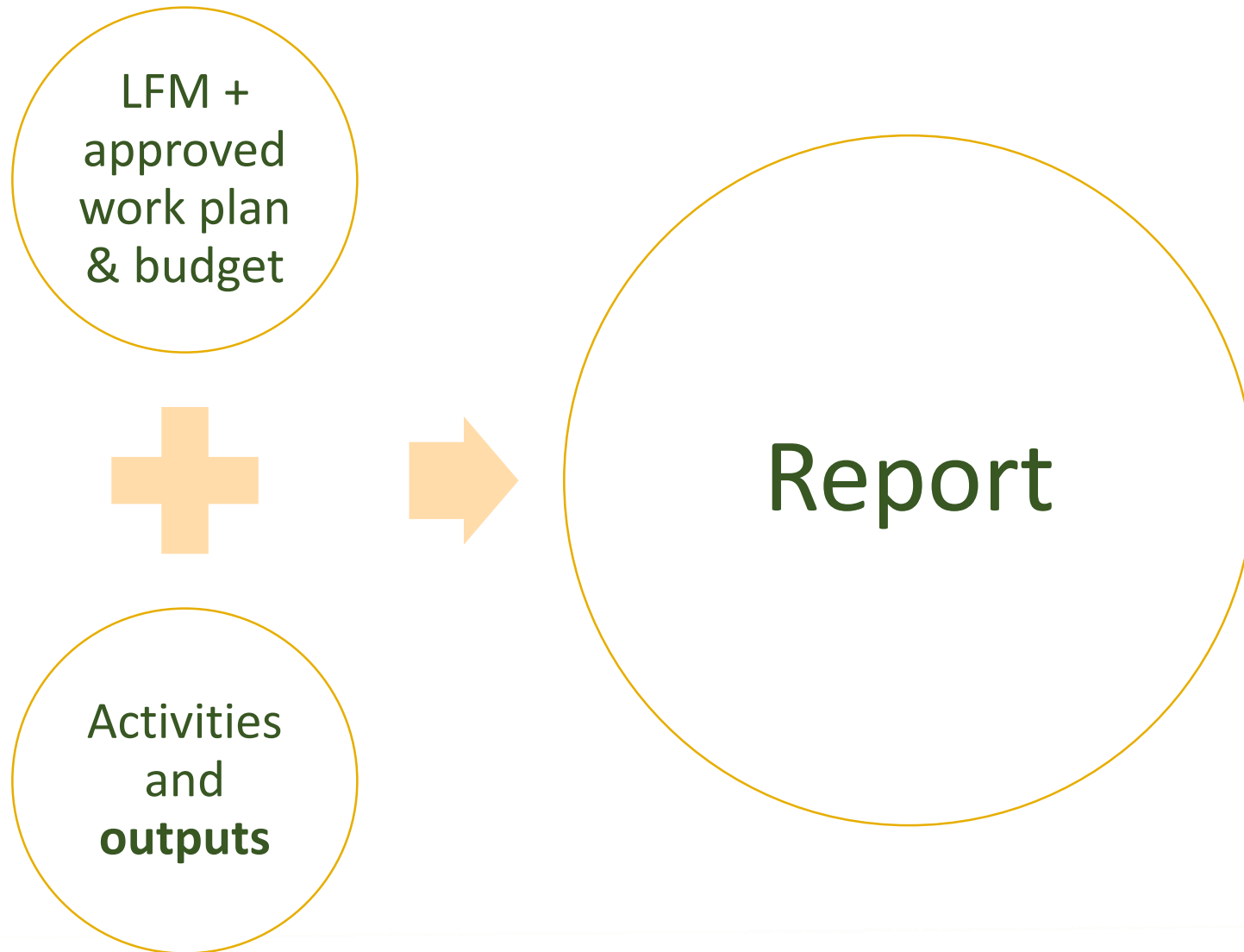


Application stage

Criteria for Assessment



Reporting



Fill, attach & submit using the eReports system

1. Technical Implementation Report
2. Annexes to be attached:
 - a. Financial Statement - xls format
 - b. Declaration of honour
 - c. Table of achieved / planned results
 - d. Dissemination plan (if available)
 - e. Quality assurance plan (if available)
 - f. Report on the 'Special Mobility Strand
 - g. In case you wish to request the second pre-financing: a duly signed pdf version of the " Statement of the costs incurred and request for 2nd prefinancing"

Tips

- Your **LFM & work plan** are your reference documents. **Don't ignore** delays or problems encountered – explain what you're planning on doing
- Address the **impact** of the different activities. Include **tangible evidence of impact**.
- Stress the **institutional capacity-building**, not individual capacity building (unless it is clearly demonstrated that it directly contributes to institutional capacity building).
- Cover only **results so far**. Unless you're describing a process.
- Provide **links to the actual products** created.

Tips

- **Don't mix up project documents and project results** – baseline study, dissemination plan, sustainability plan are project documents not results.
- **Make a clear distinction between what the HEI is doing anyway in this field and what activities are specific project activities.** Other activities cannot be analysed and don't count for your reporting score.
- Don't forget your **EU partners** – explain their participation in development, training, etc.
- The 'Table of Achieved Outcomes' is a key document. Spend the time filling it out as accurately as possible with what actually happened (**past tense**).

GENERAL INFORMATION

CONTRACTUAL DATA

PROJECT SUMMARY AND HORIZONTAL ISSUES

AWARD CRITERIA

ATTACHMENTS

SUBMISSION

General Data

Programme

Sub-Programme

Action

Sub-Action

Call for Proposal

Project number

Agreement/decision
number

Project Title

Report



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GENERAL INFORMATION

CONTRACTUAL DATA

PROJECT SUMMARY AND HORIZONTAL ISSUES

AWARD CRITERIA

ATTACHMENTS

SUBMISSION

DATES AND BENEFICIARIES

LEGAL REPRESENTATIVE

CONTACT PERSON

Dates

Project Start 01/01/2016

Project End 31/12/2016

Activities Start

Activities End

Project Duration 12
(months)

Beneficiary Data

Role	PIC	Name	Country
Coordinating Organization / Beneficiary			
Management Contact Person			
Co-Beneficiary / Partner			



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GENERAL INFORMATION

CONTRACTUAL DATA

PROJECT SUMMARY AND HORIZONTAL ISSUES

AWARD CRITERIA

ATTACHMENTS

SUBMISSION

PROJECT DESCRIPTION

HORIZONTAL ISSUES

Previous recommendations/follow-up *

3800 / 3800 Char max



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GENERAL INFORMATION

CONTRACTUAL DATA

PROJECT SUMMARY AND HORIZONTAL ISSUES

AWARD CRITERIA

ATTACHMENTS

SUBMISSION

TYPOLOGY

ASSESSMENT CRITERIA

STATISTICS AND INDICATORS

MEETINGS, TRAINING AND MOBILITIES

Horizontal priorities

Fostering the assessment of transversal skills



Promoting the take-up of practical entrepreneurial experiences in education, training and youth work



Promoting the professional development of staff and youth workers in ICT methodologies



Supporting the production and adoption of Open Educational Resources in diverse European languages



Facilitating the validation of non-formal and informal learning and its permeability with formal education pathways



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Assessment Criteria tab

SECTION 1: QUALITY OF THE PROJECT IMPLEMENTATION

- 1) Description of the implemented activities
- 2) Quality assurance
- 3) Visibility
- 4) Equipment

OPTIONAL: YES/NO: The project includes activities relating to curriculum development
: New/updated courses
: Teaching / Training Activities

SECTION 2: IMPACT & SUSTAINABILITY

- 1) Awareness raising, dissemination, sustainability and exploitation of the project results

SECTION 3: QUALITY OF COOPERATION

- 1) Project management
- 2) Involvement of partners and stakeholders
- 3) Management of the grant

SECTION 4: RELEVANCE

- 1) Relevance to the objectives

Attachments + submission



Thank you!

Dina Gallero dinag@che.org.il